
First Steps Facilitator: Karen Jacobi, Representing 31 counties**Regional LICC status:**

Reporting Date: March 14, 2003

Active LICCs: 9 LICCs representing 31 counties

Inactive LICCs: None

LICCs in development: None

Primary Outcomes of LICCs:

1. Communication/Collaboration/Support of SPOEs
2. Provider Recruitment
3. LICC Membership Recruitment
4. PR/Child find
4. Quality Assurance

Summary of activities and accomplishments:

- **Meetings & Membership:** All of the LICCs in the NW Region have continued to meet on a regular basis either at regular scheduled meetings or thru email/phone conferences. Membership recruitment strategies include public notices of meetings in local newspapers and exchange of interagency information.
- 5 of the 9 reporting LICCs have parent representation however recruiting parents for council membership remains a priority with all LICCs in the NW area. Other key-stakeholders represented on the councils include: Community Resource Agencies; School Representatives (including PAT) and providers.
- **SPOE Activity:** Many of the LICCs in the NW region of the state have identified their relationship to the SPOE as being positive. The councils are communicating and collaborating with their SPOEs at various levels depending upon which phase of implementation they are in. In the NW Phase 1 regions, SPOE representatives are attending the LICC meetings and providing reports (related to QA) as requested. In regions where implementation occurred on March 1, 2003, all of the reporting LICCs have contacted the SPOEs in their regions and requested that a representative be available for the LICC meetings. 5 of the 6 reporting LICCs report an affirmative response to their request. In one region the LICC and SPOE teamed to sponsor an information presentation for key-stakeholders in that region.
- **Provider Recruitment:** The Councils have developed and executed provider recruitment strategies, independently and collaboratively with the First Steps Facilitator. Activities include: The distribution of recruitment information; and one-to-one contact with potential providers; request of summary reports from the FSF of provider recruitment activities in their region.
- **Public Relations:** The LICCs continue to provide information to key stakeholders in their communities thru the distribution of First Steps literature and one-one contact as well as incorporating activities i.e., spotlighting "An Agency for the Month" on their monthly agenda: Key-stakeholders who have been targeted include; parents; the medical community; providers; and Early Intervention programs. One LICC has collaborated with the SPOE in their region to sponsor an open house in early spring.

- **Quality Assurance:** The LICCs in the P1 regions are requesting SPOE reports to monitor some aspects of QA. In the P2 regions, one LICC has requested that the SPOE and LICC representatives, PAT and Early Head Start, develop an MOU that outlines their relationships regarding referrals, IFSP participation and Transition.

Summary of identified needs or concerns:

- Concern has been expressed regarding the scarcity of FS Module Trainings and the frustration providers have expressed about having their participation in Module training delayed for this reason. Related to Module training is the concern of the level of preparedness of enrolled providers who are enrolled and providing services but have completed only a limited number of required Modules (e.g., enrolled Service Coordinators who have completed only Module #1).
- Lack of providers in the rural areas.
- Representation of partnering agencies and parent/family membership on the LICCs
- Need for funding to support LICC activities and ongoing technical support

Key points and significant information to provide SICC:

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